

allowed by the instructor, but not so if it interferes with the activities of the class or instructor.

8. Photographs made by the students during a class session are INELIGIBLE for competition in exhibits.

9. Instructors and staff members will be working hard to provide students with an incomparable week of learning. COMMON COURTESY demands that you refrain from unnecessary talking or creating other discord during lectures and demonstrations. Please leave the room if you must talk.

10. If you have any problems you feel have not been solved, please take them to the director. The director is the authority in all STUDENT MATTERS.

11. PLEASE no excessive noise after 10:00 PM in O'Dell's housing.

IF YOU ARE INTERESTED IN BUYING ANY OF THE EQUIPMENT USED AT THE WORKSHOP, PLEASE GO TO STERN AND TALK TO HAHN PHOTOGRAPHIC'S STAFF. THEY WILL BE HAPPY TO EXPLAIN ANY OF THE EQUIPMENT AND TO SHOW YOU THE REST OF THE EQUIPMENT THAT IS AVAILABLE.

## Professional Photographers' Society of New York State, Inc.

### PHOTO WORKSHOP STUDENTS' MANUAL JULY 19-24, 2009 HOBART-WILLIAM SMITH COLLEGES GENEVA, NEW YORK

#### INSTRUCTORS

Suzette Allen, CPP, Cr.Photog.  
Craig Hutchings, PPA Certified, Cr.  
Fay Sirkis  
Ken Sklute, M.Photog.Cr.  
John Woodward, Cr.Photog, API, EA-ASP

#### BOARD of TRUSTEES

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PPSNYS WORKSHOP is a five-day intensive educational experience held at Hobart-William Smith Colleges, Geneva, New York. Geneva is forty-five miles southeast of Rochester, New York. Most of the students, faculty and staff will be staying in O'Dell Village. O'Dell Village is on the hill above the main campus. It is a town house layout with individual rooms. All students, teachers and staff will have meal tickets to eat in Scandling Center. Classes will be held in Stern and Gulick.

### **REGISTRAR/TREASURER**

Linda Hutchings (607) 733-6563

[Email-Linda@ppsnysworkshop.com](mailto:Email-Linda@ppsnysworkshop.com)

### **DIRECTOR**

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### **ADDRESS**

The address at the College is: Summer Program Office, New York State Photographers, Att. Erica Connor, Hobart College, 337 Pultney Street, Geneva, New York 14456. Telephone: From 8:00 AM to 5:00 PM, (315) 781-3660. In case of emergency at night the security office telephone is (315) 781-3656.

### **PPSNYS PHOTO WORKSHOP RULES**

1. No smoking at any time in classrooms or dorms...**At anytime.** Please go outside and do not leave trash on the ground.
2. WEAR YOUR NAME BADGES AT ALL TIMES. Admission to class and other Workshop activities will be done by badge only.
3. Cell phones **MUST** be turned off during class or demonstrations while at Workshop
4. **NO CLASS JUMPING IS ALLOWED.** If you are found in a class where you do not belong, you will be asked to leave. Stay in your assigned class.
5. Receiving your PPA merits is dependent on attending classes. Merits will be given out at the Banquet in your packet with a certificate from our school, a class photograph, a group photograph and a school roster.
6. When making photographic notes of demonstration refrain from using **FLASH** which would be distracting to the instructor, models or your fellow students.
7. **VIDEO RECORDING OF LECTURES IS NOT PERMITTED.** The use of tape recorders are allowed if

## WHAT TO BRING

Suggestions: notebook, pencils, tape recorder and camera for “documentation” type photos, camera outfit, tripod, and light meter. **(If you do not have any of this equipment don’t go out and buy it).** For class discussion bring 5 samples of your work.

## MASTER SETS

Tuition includes one master set of images on CD, except for the Digital Classes.

## EQUIPMENT

Hahn Photographic is the company who supplies all of the equipment for use in the classes during the week.

**The College Barn**-will be open, from 8:00 PM to midnight Sunday thru Thursday this year, for the enjoyment of those attending the workshop. The Barn is just across the pond from the O’Dell Townhouses. There is a cash bar with snacks provided. There are also table tennis and pool tables for our use. We will hold a Texas Hold’em Tournament Wednesday night and a Ping Pong Tournament Thursday night in the Barn. We will have different activities being held each night in the Barn and all are encouraged to join it.

## TRAVEL ARRANGEMENTS

All students are responsible for their own transportation to the workshop.

If you are traveling by car.

From the north and the NYS Thruway.

Take Thruway exit 42. Proceed south on Route 14 to the first light (about five and one half miles). Turn right onto North Street. At the light in front of Geneva Hospital, turn left onto Main Street. Continue on Main for about a mile until you see the colleges. Turn onto St. Claire Street and continue until you pass the pond on the right. The Townhouses are on the right just after you pass the pond. Registration will be in Number 16.

From New York City.

From the George Washington Bridge, take I-80 West to I-380 North in Pennsylvania. In Scranton, pick up I-81 North to Binghamton, where you take Route 17 West. Next take Route 96 North toward Ithaca and then at Ovid take Route 96A. When 96A ends, turn left onto Routes 5 and 20. Go past the lake and at the top of the hill, turn left into Pultney Street and continue, turn right onto St. Clair. Continue on St Clair until you pass the pond on the right. The Townhouses are on the right just past the pond.

From Westchester County.

From the Tappen Zee Bridge, take I-87 North to Exit 16, where you take Route 17 west toward Binghamton. Past Binghamton, take Route 96 North toward Ithaca. Continue from here as on above paragraph.

## **REGISTRATION**

Will be on July 19, 2009, between 1pm-4pm, in room 16 at Village at O'Dell Pond, Hobart College, Geneva, New York. A Mini Program will be held at 4:00 PM in a location to be announced. The Wine and Cheese Party will be from 5:00 to 6:00 PM and supper will follow at 6:00 PM, both at Scandling Facility. A group photo, class photos and a short informational session with your instructor in their classrooms will follow.

## **HOUSING**

We will again this year be in the O'Dell Townhouses on the hill above the main campus. The Townhouses consist of 4 or 5 individually locked rooms within each unit. The Registrar assigns rooms. Every effort is made to accommodate any requests made for roommates or special circumstances. Housing units contain a stove and refrigerator for your use. Bed linen and a towel and facecloth are provided but no toiletries. For your room you may want an alarm clock and a fan or small air conditioner. You may also want to bring extra towels or facecloths and soap. Many people also like to bring their own pillows. There are no lockers available, and you are responsible for your own equipment.

## **MEALS**

All meals will be served in Scandling Dining Facility. Cafeteria will be open for only half an hour for each meal. Breakfast is at 7:30 AM, lunch is at 12:15 PM and dinner is at 6:00 PM. You must be on time or you will not be served. Friday there will be box lunches ready at 11:30 AM at Scandling Center.

## **PARKING**

Parking lots are close to all facilities. Check map-you must park in designated lots as indicated except to load and unload. **TICKETS ARE EXPENSIVE-DO NOT-PARK IN RESTRICTED AREAS.**

## **BANQUET**

The banquet will be held on Thursday evening, July 23. A cash bar will be from 5:00 to 6:00 PM with dinner to follow in the Scandling Facility. Guests are welcome. Additional tickets are \$ 15.00 each. Raffle, class photo, merits and rosters will be distributed.

## **CLASS SCHEDULE**

Classes will be in session from 8:30 AM -12:00 PM and from 1:15 - 4:30 PM daily, with a 15 minute break at 10:15 AM and 2:45 PM. The Workshop ends at 12:00 PM on Friday and no one will be excused before that time unless an emergency situation exists. You must be a member of PPA to receive 2 merits. **MERITS WILL NOT BE ISSUED WITHOUT YOUR MEMBERSHIP NUMBER.**

Monday evening, an all school program will be held in Scandling immediately following dinner. Tuesday and Wednesday will be open for teacher and student activities.